

C-O-N-F-I-D-E-N-T-I-A-L

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CCM-1

17 September 1964

*Mr. Bagnall*  
*Ans*  
*CS*

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Content Control Task Team I

Minutes of the First Meeting, 4 September 1964

Members or Their Representatives Present

DIA -  
CIA -  
NSA -  
-  
CSS -

Others Present

CSS -



1. The first subject covered was the matter of team membership. The Chairman indicated his desire to have a representative from CIA, DIA, NSA, and State. The problem of participation by Army, Navy, and Air Force was left to the discretion of the DIA member. Representatives of publication and dissemination activities such as Foreign Broadcast Information Division, Foreign Document Division would not be full members of the Task Team but would be encouraged to participate during all but executive sessions.

2. The Chairman indicated that the first few sessions would be devoted to problem definition. It is planned to hear from various agency producers and disseminators. Members of the Task Team should attempt to identify activities

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GROUP I

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who should brief the Task Team on their operations. The next several sessions will be spent hearing from major dissemination activities. A draft memo providing suggestions for briefing the Task Team was distributed to members by the Chairman.

3. The proposed terms of reference were reviewed and modified as reflected in attachment.

4. To aid in definition of the problem it was determined that the next step should be to develop lists of major publishers, and primary and major secondary disseminators. Next would be determination of the items they produce or disseminate and to whom they disseminate them. Some discussion occurred as to the level of detail to be achieved in item/org flow. It was decided that substantial aggregation would probably be required.

5. The CIA, DIA and NSA representatives agreed to provide lists of major producers and disseminators in their organizations for consideration at the next meeting scheduled for 1330 hours, Tuesday, September 15, at Headquarters, NSA.

ILLEGIB

Secretary

Attachment

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